

Hawabagh Women's College, Jabalpur

Notice

02/12/2011

Subject : meeting of IQAC

A meeting of the IQAC has been convened on the 09th of December 2011 in the Principal's Office at 11:30 am. The following members are requested to make it convenient to attend the meeting:

(a) Chairperson : Mrs. Sunita Rodgers (Principal)

(b) Members:-

(i) Mrs. U. Lawrence (Manager)

(ii) Dr. Himani Upadhyaya

(iii) Dr. Bharti Shukla

(iv) Dr. Seema Singh

(v) Dr. Ashok Soni

(vi) Dr. Shahewar Syed

(c) Coordinator – Member Secretary

Professor Alok Chansoria

**Mrs. Sunita Rodgers
Principal & Chairperson IQAC**

Hawabagh Women's College, Jabalpur

Agenda of the Meeting of IQAC

02/12/2011

1. Opening Prayer
2. Roll Call
3. Business:
 - (i) Purchase of Books
 - (ii) Purchase of D.F. Prism
 - (iii) Purchase of Vortey Mixure, D.O. Meter, PH Electrode, Camera Lucida
 - (iv) Purchase of 5 Computers
 - (v) Purchase of 1 Laptop
 - (vi) Purchase of Laser Printer
 - (vii) Purchase of 5 No. UPS
 - (viii) Installation of Inter-com
 - (ix) Purchase of 2 Digital Photocopier (UGC-ENT Entry Services)
 - (x) Purchase of 2 Computers & Software (UGC- ENT)
 - (xi) Purchase of 2 Projector with Screen (UGC-ENT)
 - (xii) Purchase of Tables & 20 Chairs
 - (xiii) Purchase of Steel Office Book Case- Biotechnology
 - (xiv) Purchase of Wooden Table Teak & Wooden Benches Teak
 - (xv) Purchase of Double-door Refrigerator & Photoelectric Calorimeter
4. Any other matter with the permission of the chair
5. Closing Prayer

Mrs. Sunita Rodgers
Principal & Chairperson IQAC

Hawabagh Women's College, Jabalpur

Minutes of the IQAC Meeting held on 9th December 2011.

A meeting of the IQAC took place in the Principal's office at 11:30 am.

HWC/IQAC/09-12-11/1: Opening Prayer-

The opening prayer was offered by the Manager Rev. Mrs. U. Lawrence

HWC/IQAC/09-12-11/2: Roll Call -

The following member were present in the meeting

1. Mrs. S. Rodgers (Principal) – Chairman

Members

2. Mrs.U. Lawrence (Manager)

3. Dr. Himani Upadhyaya

4. Dr. Bharti Shukla

5. Dr. Ashok Soni

6. Dr. Seema Singh

7. Dr. Shahewar Syed

Coordinator – Member Secretary

Professor Alok Chansoria

HWC/IQAC/09-12-11/3: Business:

- (a) The Principal informed that the college has received grant worth Rs. 29,91,189/- from the UGC under the XI Plan Grant.
- (b) The Principal informed that the college has received grant worth Rs. 538000/- from the UGC under the Entry into Services Scheme.
- (c) The Principal informed that the college has received grant worth Rs. 279000/- from the UGC under the Network Resource Centre.

The proposals for the purchase of items under the above-mentioned schemes have been listed as under :

- (i) Purchase of Books
- (ii) Purchase of D.F. Prism
- (iii) Purchase of Vortey Mixure, D.O. Meter, PH Electrode, Camera Lucida
- (iv) Purchase of 5 Computers

- (v) Purchase of 1 Laptop
- (vi) Purchase of Laser Printer
- (vii) Purchase of 5 No. UPS
- (viii) Installation of Inter-com
- (ix) Purchase of 2 Digital Photocopier (UGC-ENT Entry Services)
- (x) Purchase of 2 Computers & Software (UGC- ENT)
- (xi) Purchase of 2 Projector with Screen (UGC-ENT)
- (xii) Purchase of Tables & 20 Chairs
- (xiii) Purchase of Steel Office Book Case- Biotechnology
- (xiv) Purchase of Wooden Table Teak & Wooden Benches Teak
- (xv) Purchase of Double-door Refrigerator & Photoelectric Calorimeter

It was resolved that purchase of the above items be made as per rules

HWC/IQAC/09-12-11/4: Any other matter with the permission of the chair
As there was no other business the meeting was adjourned.

HWC/IQAC/09-12-11/5: Closing Prayer
Closing Prayer was offered by the Manager, Mrs. U. Lawrance .

Mrs. Sunita Rodgers
Principal & Chairperson IQAC